

Rocky Hill Parent & Peer Specialists LLC is looking for WI Certified Parent Peer Specialists and WI Certified Peer Specialists who believe in the purpose and mission to join us in providing peer support in Wisconsin. Rocky Hill contracts with counties in Wisconsin to offer support to caregivers, families, and individuals participating in [CCS](#) and [CLTS](#) programs for mental health and substance use disorder recovery.

We are actively seeking to create a diverse team because teams are stronger with different perspectives and experiences. We value a diverse workplace and encourage all genders, people of color, LGBTQIA individuals, people with disabilities, BIPOC, members of ethnic minorities, foreign-born residents, older members of society, and others from minority groups and diverse backgrounds to apply.

Purpose

The purpose of Rocky Hill Parent & Peer Specialists LLC is to offer education, advocacy, support, and hope. Certified Parent Peer & Peer Specialists model behavior for others, provide hope for change and growth, assist in advocacy and teamwork, navigate service and support systems, encourage and understand the peer's voice, and provide peer support through shared lived experience.

Mission

Rocky Hill offers caregivers, families, and individuals who are in recovery with mental health and/or substance use education, advocacy, support, and hope to reach their best lives.

Vision

Rocky Hill will offer education, advocacy, support, and hope to all families in Wisconsin who are in recovery with mental health and/or substance use and, desire support, through various service arrays and county and state services.

Requirements

- Must be a Wisconsin Certified Peer Specialist and/or Wisconsin Certified Parent Peer Specialist
- Have reliable transportation and a valid driver's license and obtain the required vehicle liability insurance if required by the county you intend to work in
- Provide own equipment including reliable computer, internet connection, printer/scanner, and cell phone

- Ability to maintain communication with others regularly
- Ability to maintain confidentiality, ethics, and boundaries
- Able to pass a Wisconsin background and caregiver background check

How to Apply

Submit your resume, cover letter, and two letters of recommendation to michelleuetz@rockyhillco.com.

Application Process

1. Resume, cover letter, and letters of recommendation are sent
2. Michelle Uetz responds to email
3. Schedule the initial phone call
4. If both people determine Rocky Hill is a good match Michelle determines if the county you live in is interested in contracting with Rocky Hill if they do not currently do so. If there is a contract in place and more CPS/CPPS support is needed the process moves more quickly.
5. Schedule formal interview in person or virtually
6. Begin submitting more documentation and orientation training while waiting for the county contract if needed
7. Get credentialed by the count(ies) you desire to work in.
8. This process can take up to three months (more depending on how long the contracting process takes).

FAQs

What is the vehicle insurance requirement?

Automobile liability insurance of not less than \$1,000,000 combined single limit per accident and provide proof of this insurance to Rocky Hill Parent & Peer Specialists LLC. Team members will provide proof of all insurance within ten (10) weekdays of renewal. This insurance is required by some counties, but not all. Please inquire about the count(ies) that you intend to work in.

Is telehealth an option?

Yes, but not exclusively. We have learned that face-to-face support is best for most people most of the time. However, some people prefer starting with telehealth or need telehealth services occasionally. Telehealth is also an option when schedules and distance prevent

face-to-face meetings. Driving is a requirement of CPS and CPPS at Rocky Hill and telehealth is also an option when needed.

What is the scope of work?

Team members will follow the ISP and/or Recovery Plan developed with the CCS Participant and the County of Residence. The team member will follow the Wisconsin Certified Parent Peer Specialist and/or Certified Peer Specialist Code of Ethics, Scope of Practice, and additional procedures put forth by the county through which CCS services are being provided. Team members will submit, to the Director, progress notes for the CCS Participant in compliance with the county through which CCS services are being provided with precision and accuracy weekly. Team members shall read, understand, and follow the team member handbook.

What is the rate of pay?

Hourly Rate:

Beginning rates for Subcontractors:

Certified Peer Specialists/Certified Parent Peer Specialists: \$30/hr

Certified Peer Specialists/Certified Parent Peer Specialists with a Bachelor's Degree on the [approved list](#) of Human Services \$50/hr

Certified Peer Specialists/Certified Parent Peer Specialists with a Master's Degree on the [approved list](#) of Human Services \$80/hr

What is Subcontracting?

Rocky Hill has subcontractors who are supported and valued. This means that the subcontractor is responsible for paying their own income taxes and keeping track of their deductions including mileage, receipts, and more. Information is provided to you regarding resources for doing this.

SUMMARY OF CONTRACTOR AND SUBCONTRACTOR RESPONSIBILITIES

CONTRACTOR (Rocky Hill) WILL PROVIDE...

1. Professional Liability Insurance
2. @rockyhillco.com email
3. Referrals to subcontractors as they are provided from counties and as are appropriate to subcontractors

4. Clinical Supervision for every 30 hours of direct service provided by the subcontractor
5. Website with subcontractor's bio listed
6. Information about continuing education opportunities
7. Guidance and support to develop and grow as a professional
8. Payment as scheduled by each county

SUBCONTRACTOR WILL PROVIDE...

1. Additional Auto Insurance as is required by the county they contract with.
2. All documentation needed at the start of the contract
3. Complete orientation within three months of beginning work
4. Continuing education documentation by January 15 each year
5. Service Notes are submitted every Sunday
6. Engagement and attendance at clinical supervision meetings
7. Prompt responses when corrections are needed to service notes
8. Technology as needed to complete work including a computer, printer, scanner (or scanning app), and cell phone
9. Payment of their own income taxes and tracking of their own tax deductions as a subcontractor

How can I learn more about Rocky Hill?

Visit our website at <https://rockyhillco.com>

Health Insurance & Retirement

No health insurance or retirement options are available at this time.

Rocky Hill Parent Peer Specialists LLC is an Equal Opportunity Employer. Our policy is clear: there shall be no discrimination based on age, disability, gender, veteran status, sex, race, religion or belief, gender reassignment, body size, marriage/civil partnership, socioeconomic level, pregnancy/maternity, national origin, political affiliation, sexual orientation, or any minority or majority identification or status.

All team members of Rocky Hill are responsible for maintaining a work culture free from discrimination and harassment by treating others with kindness and respect.

We are an inclusive organization and actively promote equality of opportunity for all with the right mix of talent, skills, lived experience, knowledge, and potential. We welcome all applications from a wide range of candidates. Selection for employment will be based on individual merit alone.