



## **FULL TIME CERTIFIED PEER SPECIALIST**

As Peer Support Specialist you will be in a position to use your lived experience to serve as a role model, mentor, advocate, and to provide social, emotional and informational support to individuals in our program.

Average Hours: 32-35 hours a week

- Accompany participants to court appointments, 12-step/other recovery meetings, and other activities that are supportive of their recovery
- Establish supportive relationships with Participants
- Assist Participants in understanding the purpose of peer support
- Intentionally share own recovery story as appropriate to assist Participants and care teams in understanding pathways in recovery
- Work with Participants to facilitate any change they are seeking
- Work with Participants and care teams to create an environment of respect for peers which honors individual choice
- Mutually establish acceptable boundaries with Participants and care team members
- Support Participants in connecting to services and resources
- Provide culturally sensitive and age-appropriate services
- Encourage Participants to focus on their strengths, natural supports, develop their own recovery goals, and strengthen their valued roles within the community
- Working knowledge and relationships with local service providers and resources within your scope
- Knowledge and skill to engage in basic problem-solving strategies to support individual participants in self-directed recovery
- Work closely with care team to promote comprehensive and coordinated care
- Act as a liaison between the person/family and service agencies (i.e. schools, Department Human Services, hospitals, support groups, etc.) if/when requested from participant

- Manage assigned caseload of participants in collaboration with care team
- Attend regular staff meetings, trainings and other meetings as requested
- Work with Participant Coordinator and Peer Manager to collect program data and relay information
- Log all interactions in our Rex software
- Understand and demonstrate knowledge of HIPAA
- Work with Peer Manager and Outreach Coordinator to identify community involvement and outreach needs
- Collaborate on efforts related to organizational change to promote trauma informed care and recovery orientation
- Collaborate on efforts to develop a peer specialist program to support individuals in recovery.
- Other duties as assigned

#### **Qualifications and Requirements:**

- Proven work experience as a Peer Support Specialist or similar role
- Possessing and maintaining professional boundaries is a MUST
- Embraces the idea that there are multiple pathways to recovery
- Understands and maintains HIPAA requirements
- Role model for other Peers on the team
- Has a solid base of knowledge and experience to apply to new situations
- Works professionally with first responders and other public agencies
- Willingness to work a varying schedule
- Ability to work independently, be on time and meet deadlines consistently
- Must hold a current, Certified Peer Support Specialist certificate from the State of Wisconsin
- Current valid driver's license
- Consistent access to an insured, reliable vehicle
- Self-declaration of recovery for 2 years or more
- Other duties as assigned

#### **Benefits:**

Flexibility to make your own schedule

Ability to office remotely from home

Work with an amazing team of people!

Great work/life balance

Mentorship opportunities

Opportunities to develop groups or programs of personal interest

Join a small growing team with ability to directly impact the shape and develop of the program

Pay: \$18.00 - \$24.00 per hour

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Are you a Peer Recovery Specialist driven by the desire to make a significant impact in the lives of those who have a Substance Use Disorder? Imagine a role where your personal journey through addiction becomes a source of hope and guidance for others. In this position, you will provide more than just traditional support; you will offer meaningful support to participants in leading a self-directed life. Every day, you will witness the tangible impact of your efforts.

Join us and transform your journey into a powerful tool for change. Together, we can offer hope and practical support to those seeking recovery while you continue to strengthen your own path. This isn't just a job; it's an opportunity to transform lives – including your own.