

Job description

Midstate Independent Living Choices (MILC) is currently seeking applicants to fill a **Full-time Peer Specialist** position. This position is located in **Marshfield, WI**. This is a 40 hours per week, Monday through Friday, 8:30 a.m.-4:30 p.m., position.

Individual must have lived experience with mental health and/or substance use challenges and intentionally share personal recovery story as appropriate to assist consumer, providing hope and help in changing patterns and behaviors.

Certified Peer Specialists (CPS) are persons who have not only lived experience of mental illness/substance use disorder but also have had formal training in the peer specialist model of mental health supports for adults. They use their unique set of recovery experiences in combination with solid skills training to support peers with mental health/substance use challenges.

Wisconsin Peer Specialist Certification is required. Employee hired without certification must be eligible to become certified within six(6) months of employment and will be a limited term employee until certification obtained at which time employee status changes to full-time non-exempt with benefits listed.

REQUIRED: Cover letter briefly describing your lived experience with mental health and/or substance use challenges along with a resume and completed MILC application must be submitted for consideration for this position.

ESSENTIAL DUTIES AND RESPONSIBILITIES: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Duties include but not limited to:

Provide coverage at drop-in centers based upon coverage needs

Facilitate 1:1 meetings and support group recovery efforts

Maintain the utmost confidence concerning all verbal and written information

Assist and support consumers in the development of Recovery and Independent Living plans

Provide information regarding the purpose of peer support and recovery models

Provide core services: information and referral, advocacy, peer support, transition and independent living skills training.

Demonstrate Independent Living philosophy in daily work

Accurately, respectfully, and punctually complete all required documentation

Attend mandatory monthly clinical supervision meetings

EXPERIENCE/QUALIFICATIONS: The requirements listed below are representative of the knowledge, skill, and/or ability required.

Ability to maintain confidentiality of consumer information required.

Knowledge of disability rights and commitment to Independent Living philosophy required.

Working knowledge of community resources required.

Experience in the delivery of presentations and training to groups preferred.

Good oral and written communication skills, and ability to problem-solve required.

Ability to work a flexible schedule as workload dictates.

Valid WI driver's license, proof of auto liability insurance meeting agency minimum limits and ability to meet agency driving standards required.

Work knowledge of and ability to use computer required.

Accepting applications until qualified candidate is hired.

Submit to cover letter, resume, and completed application to:

Shawn Serafin, Human Resources Director

Midstate Independent Living Choices

3262 Church Street

Stevens Point, WI 54481

Fax:715-344-4799

Job Type: Full-time

Salary: \$17.00 per hour

Schedule:

- Monday to Friday

Application Question(s):

- If you do not currently have the certification are you able to meet the requirements of obtaining certification (visit <https://www.wicps.org/> to review the requirements).
- Do you have the required lived experience with mental health and/or substance use challenges ?

License/Certification:

- Peer Specialist Certification (Preferred)

Work Location: In person