



NOW HIRING: Reentry Peer Support Specialist(s)

1 Full-time or 2 Part-time

Applications accepted until May 28, 2023

We are looking for 1 full-time or 2 part-time Certified Peer Support Specialist(s) to walk side by side with our participants in our Reentry and Just Bakery initiatives. The Peer/Recovery Support Specialist ensures program integrity, quality and performance related to developing direct one-on-one relationships with program participants, supporting them to develop new skills and abilities, access the skills and abilities they have to achieve personal recovery goals, increase their independence, empowerment and improve their quality of life. In this position the Peer Support Specialist may need to help peers find resources, assist peers in determining their personal goals, provide support by listening, having authentic encouragement, reassurance and compassion. Bi-lingual English/Spanish preferred.

Responsibilities:

1. Help participants explore opportunities with services, emotional growth, and life recovery goals;
2. Coach participants toward learning and practicing new recovery skills;
3. Model effective coping techniques and self-help strategies based on the peer specialist's own recovery experience;
4. Support participants in advocating for themselves to obtain effective services;
5. Teach participants how to monitor their recovery progress;
6. Provide support to individuals in crisis, or individuals needing social interventions;
7. Encourage participants to participate in social, recreational, and other therapeutic activities that enhance interpersonal skills and develop social relationships, including the development of work skills;
8. Provide a sense of belonging, supportive relationships, and community;
9. Promote wellness, independence, self-direction, and recovery;
10. Job coaching with participants seeking or who have obtained employment;
11. Selectively share personal recovery story with participants, providing hope and help in changing behaviors and patterns;
12. Maintain confidentiality;
13. Communicate with supervisors and other staff about the needs, skills, and goals of peers;
14. Commit to treating all peers with dignity, courtesy and respect.
15. Document all participant contact as required by maintaining accurate records of activities, including outcomes data.
16. Uphold, understand, and review all policies, procedures as outlined by the Employee Handbook.
17. Engage in, attend, and complete all required supervision, staff meetings, training, in-service, and health regulations deemed necessary by policies and regulations

REQUIREMENTS:

1. Must identify as a person with lived experience of mental illness and/or substance use disorder.
2. Current State Certified Peer Specialist certification is required and must be maintained during the course of employment.
3. Human services work experience with people returning from incarceration, or lived experience with incarceration and/or the criminal justice system.
4. Understanding of barriers facing individuals returning to the community after prison.
5. Strong interpersonal communication skills and experience working as part of recovery team.
6. Experience working with individuals from racially, ethnically, culturally, socio-economically diverse communities.
7. Creativity and flexibility are essential to work collaboratively with other community partners and employers and employees.
8. Ability to demonstrate strengths based, person-centered recovery approach and the ability to develop and maintain appropriate peer relationships that embody trust, hope, empowerment and recovery.
9. Ability to facilitate groups on wellness, personal skills, peer support, and other topics.
10. Utilize problem-solving skills, including conflict resolution, anger management and de-escalation
11. Utilizing active listening skills to assist peers in accessing and connecting with community resources and working toward their wellness goals.
12. Maintain required program documentation.
13. Have reliable transportation.
14. Bi-lingual English/Spanish preferred. Application process will include language proficiency verification.

Starting wage: \$18.00 per hour. (Bi-lingual wage differential is \$21.00 per hour.)

Hours: generally, weekdays, Monday to Friday; occasional evening and weekend hours. Flexible Schedule

Location: Madison, WI

Full-time Certified Peer Support Specialist

Number of hours per week: 40 hours per week

Number of Positions: 1

Type of Employment: Full-time with full benefits

Full-time Benefits: Benefits include: health insurance (employer pays 90% of individual premium), dental, vision, long-term disability & life insurance (employer pays 100%). Employees can also purchase short-term disability insurance and additional life insurance. Employee contributed 401K plan and Flex plan available. Paid vacation, sick and holiday time.

Part-time Certified Peer Support Specialist

Number of hours per week: 15-20 per week

Number of Positions: 2

Type of Employment: Part-time with partial benefits

Full-time Benefits: Benefits include: Employee contributed 401K plan and Flex plan available. Paid vacation, sick and holiday time.

Please send a resume and cover letter to linda@justdane.org or mail to JustDane, 2115 S. Park St., Madison, WI 53713, Attn: Linda.

JustDane is an Equal Opportunity/Affirmative Action Employer.