



## Job Announcement

**Program:** The La Crosse Lighthouse House Peer Run Respite

**Position:** Peer Supporter-Bilingual (Spanish and Hmong), sign language interpreter, and minorities encouraged to apply.

**Shift(s):** Varied and includes an all weekends position.

**Compensation:** \$17.50 hr to \$18.00 hr, PTO, access to EAP

**Reports To:** Executive Director

**Location:** La Crosse, WI

**Deadline to apply:** Until positions filled.

**Interested applicants may contact us at [Abigail.Spanjers@lacrosselighthouse.com](mailto:Abigail.Spanjers@lacrosselighthouse.com)**

### Overview

Peer supporters provide trauma-sensitive direct peer support to individuals who stay at The La Crosse Lighthouse Peer Run Respite. Peer supporters complete necessary documentation and maintain the cleanliness and safety of the respite environment by completing chores and cleaning tasks. Peer supporters provide over-the-phone peer support to individuals who utilize The La Crosse Lighthouse warm line. Peer supporters collaborate with colleagues to ensure that the vision, mission, and core values of The La Crosse Lighthouse, Inc. are carried out. Peer supporters work with the Executive Director to develop programming and participate in community outreach, fundraising, multiagency teams, group facilitation, social media management and internal controls. This position follows the Scope of Practice, Core Competencies and Code of Ethics of the Wisconsin Certified Peer Specialist.

### Key Responsibilities

- Provide peer support to guests staying at the respite.
- Provide fill-in coverage at the respite in case of emergencies so that the respite is staffed 24/7. This may include occasional overnight shifts.
- Have potential guest conversations with individuals interested in staying at the respite.
- Welcome and complete paperwork with arriving guests.
- Complete departure surveys and checklists when guests leave.

- Provide peer support through warm line calls and document calls in warm line log.
- Complete daily, weekly, and monthly cleaning tasks.
- Ensure respite environment is emotionally and physically safe.
- Maintain communication with and seek supervision from Executive Director. This includes regularly checking and responding to email communication.
- Attend required and optional trainings including The Certified Peer Specialist training, maintaining compliance with required CU's for recertification, WRAP, and eCPR.
- Join committee(s) and participate in committee activities that further the mission, vision, and core values of the organization.
- Attend required biweekly team meetings and monthly supervision meetings.
- Other duties will be individually assigned according to interest, skills and need. Assignments will be in areas of community engagement, participation in multiagency teams, outreach and education, group facilitation, activity planning, fundraising, social media management, follow up surveys and internal controls. Additional areas to be determined based on organizational need. An employee agreement will be drawn up to document additional duties.

### **Required Qualifications**

At least 18 years of age. Must have lived experience with mental health and/or substance use challenges, and/or a background of trauma or other challenging life experiences. Must have and appreciate peer support values. Must align with The La Crosse Lighthouse mission, vision, and values. Must have excellent interpersonal skills. Basic computer and phone skills needed (email, Microsoft Word or similar programs, smartphone use). Must be willing and able to work occasional overnight shifts and cover shifts when necessary to ensure 24/7 staffing. Must obtain Wisconsin Peer Support Certification within one year of hire.

### **Desired Qualifications**

Wisconsin Peer Specialist Certification, WRAP, eCPR, Hearing Voices Network, Alternatives to Suicide, and other peer-delivered supports a plus. Bilingual (Hmong, Spanish) and/or sign language a plus.

### **Compensation**

\$17.50-18.50 based on Peer Specialist Certification, PTO, access to Employee Assistance Program (EAP)

**The La Crosse Lighthouse recognizes that the advancement of its vision, mission, and core values is incomplete without explicitly acknowledging race equity as an organizational priority. The La Crosse Lighthouse strives to consider race equity, diversity, and inclusion in all of its decision-making processes, including its hiring. Therefore, The La Crosse Lighthouse actively seeks candidates who are members of historically marginalized and underrepresented groups.**

Interested applicants may contact us at [Abigail.Spanjers@lacrosselighthouse.com](mailto:Abigail.Spanjers@lacrosselighthouse.com).