



NOW HIRING: Peer Support Specialist at Healing House; Full-time

Applications due: March 4, 2022

Pay: \$17.00 per hour

Hours: days, Monday to Friday; occasional evening and weekend hours

Location: Healing House, Lathrop St., Madison, WI

Number of hours per week: 30 hours per week

Type of Employment: Full-time with full benefits

RESPONSIBILITIES:

The Peer Support Specialist ensures program integrity, quality and performance related to developing direct one-on-one relationships with program participants, supporting them to develop new skills and abilities, access the skills and abilities they have to achieve personal recovery goals, increase their independence, empowerment and improve their quality of life.

DUTIES:

1. Help participants explore opportunities with services, emotional growth, and life recovery goals;
2. Coach participants toward learning and practicing new recovery skills;
3. Model effective coping techniques and self-help strategies based on the peer specialist's own recovery experience;
4. Support participants in advocating for themselves to obtain effective services;
5. Teach participants how to monitor their recovery progress;
6. Provide support to individuals in crisis, or individuals needing social interventions;
7. Encourage participants to participate in social, recreational, and other therapeutic activities that enhance interpersonal skills and develop social relationships, including the development of work skills;
8. Provide a sense of belonging, supportive relationships, and community;
9. Promote wellness, independence, self-direction, and recovery;
10. Job coaching with participants seeking or who have obtained employment;
11. Selectively share personal recovery story with participants, providing hope and help in changing behaviors and patterns;
12. Maintain confidentiality;
13. Communicate with supervisors and other staff about the needs, skills, and goals of the participants;
14. Commit to treating all peers with dignity, courtesy and respect.

REQUIREMENTS:

1. Must identify as a person with lived experience of mental illness and/or substance use disorder.
2. Human services work experience with people with lived experience in homelessness, substance abuse and/or mental health needs, justice involvement
3. Understanding of barriers facing individuals returning to the community after prison.
4. Strong interpersonal communication skills.
5. Experience working with individuals from racially, ethnically, culturally, socio-economically diverse communities.
6. Creativity and flexibility are essential to work collaboratively with other community partners and employers and employees.
7. Ability to demonstrate strengths based, person-centered recovery approach
8. Ability to facilitate groups on wellness, personal skills, peer support, and other topics.
9. Utilize problem-solving skills, including conflict resolution, anger management and de-escalation
10. Being knowledgeable about the various programs and services offered by JustDane, as well as other programs and services in the community.
11. Utilizing active listening skills to assist peers in accessing and connecting with community resources and working toward their wellness goals.
12. Accompany clients to appropriate community appointments and advocate as needed.
13. Communication with coworkers and collaborative staff via phone and email.
14. Document all participant contact as required by maintaining accurate records of activities, including outcomes data.
15. Uphold, understand, and review all policies, procedures as outlined by the Employee Handbook.
16. Engage in, attend, and complete all required supervision, staff meetings, training, in-service, and health regulations deemed necessary by policies and regulations.
17. Obtain Certification as a Peer Specialist within four months of employment

Benefits:

Benefits include: health, dental, vision, disability & life insurance, retirement. Eligible for 3% increase after successful completion and orientation period.

Application Instructions:

Send a resume and cover letter to linda@justdane.org by March 4, 2022.

JustDane is an Equal Opportunity/Affirmative Action Employer.