



Job Announcement – Vocational Peer Specialist (Full-Time)

Chrysalis Mission Statement: Chrysalis promotes mental health and substance use recovery in our community by supporting work opportunities that encourage hope, healing and wellness.

Chrysalis practices the following recovery principles;

- Participants determine their own path.
- Participants can and do overcome obstacles.
- Recovery focuses on people’s entire lives, including mind, body, spirit and community.
- Peer Support or mutual support plays an important role in recovery.
- There are multiple pathways to recovery based on participant’s unique strengths, preferences, experiences and cultural backgrounds.
- Recovery isn’t a step-by-step process but one based on continual growth, occasional setbacks and learning from experience.

Chrysalis works to address inequities and oppression in our community by promoting the following values;

- Celebrating the strengths that come from diverse experiences and preferences.
- Welcoming anyone at any stage in their mental health recovery journey.
- Recognizing people have the power to reach their individual goals and grow in various aspects of their life.
- Promoting inclusivity in the community by supporting meaningful work opportunities, and partnerships.
- Utilizing cultural humility to provide appropriate interventions that support the recovery and healing of those we serve.

Job Summary: The Vocational Peer Specialist is responsible for providing direct support services to participants within the community. The Vocational Peer Specialist provides individual coaching and encouragement for consumers who are working on their vocational goals. Peer Specialists function as role models demonstrating techniques in recovery and in ongoing coping skills through:

- Lending their unique insight into mental health and/or substance use and what makes recovery possible
- Supporting with teaching and educating the consumer on problem solving techniques when symptoms increase around employment
- Teaching participants how to identify and work through negative self-talk
- Assisting with building social skills in the community and teaching self-advocacy skills to support success within the workplace and in the community
- Assisting participants in obtaining services that suit that individual’s recovery needs
- Attending Recovery Team meetings to promote participant’s use of self-directed recovery tools
- Assisting participants in developing empowerment skills through self-advocacy and stigma-busting activities
- Assisting with completion of job applications and submitting resumes.

The Vocational Peer Specialist is responsible for keeping all documentation accurate and within established timeframes, this including: Progress notes, hour logs, monthly reports and releases of information.

Essential Qualifications:

1. Currently a Certified Peer Specialist*
2. Strong commitment to principles of recovery and person-centered services
3. Knowledge of federal and state laws governing the handling of confidential information
4. Highly computer literate (i.e. in Google or Microsoft Word, Excel, & PowerPoint)

5. Ability to evaluate, and problem solve about mental health and job related concerns
6. Creativity, organization, efficiency, flexibility and ability to take initiative, must be able to work independently.
7. Ability to create and maintain professional boundaries
8. Valid driver's license, access to a car to use for work, and automobile insurance.

**If not already certified as a Peer Support Specialist, applicant must have completed the Certified Peer Specialist training and be ready to sit for the exam and pass within the first 3 months of employment*

Work Conditions: Shared office setting that promotes communication with co-workers. Staff provide the majority (65%) of services in the community, not limited to homes, treatment centers and consumer's places of employment. Staff is expected to travel throughout Dane County and transport participants when appropriate. The regular work week is Monday through Friday with scheduling flexibility to meet staff and program needs. Staff creates their own schedule with consumers. Each day will look different based on specific job responsibilities and participant's needs. Accommodations are available upon request.

Population Served: Chrysalis consumers have a wide array of different backgrounds and experiences. Staff is expected to be comfortable working with Individuals with all of the following;

1. Mental Health and Addiction Diagnosis
2. Current Substance Use
3. Criminal Backgrounds
4. Multi-cultural Identities
5. LGBTQA+
6. Varied Levels of Engagement in Services

Hours: 8:30-4:30, Monday – Friday; flexible scheduling available, work schedule may vary to include evening or weekend hours to meet consumer need

Benefits:

- Health and Dental Insurance
- Short and Long-term Disability Insurance
- Life Insurance
- Retirement Plan
- Generous Paid Time Off
- Paid Holidays
- Flexible scheduling
- Training opportunities and professional development
- Mileage reimbursement

Salary Range: \$35,000 - \$45,000

Application Due: October 8th, 2021

Start Date: on or before Nov 1st, 2021

Our office is centrally located downtown at 1342 Dewey Court, Madison, WI 53703

Please submit a cover letter AND resume to:

Amy Holste - Director of Human Resources via e-mail – hr@workwithchrysalis.org

Email or Call (608) 716-1566 with questions

Chrysalis is rooted in equitable hiring practices and committed to creating a community workplace where diverse lived experiences are welcomed and celebrated. Belonging and empowerment are the result of our collective and continuous acts of listening and engagement to build our inclusive and thriving community.