**Position:** Peer Support Specialist

**Position Type:** Part-time (0.5 FTE)

**Location:** Ashland, WI

**Deadline to Apply:** Until Filled

# Company Overview

NorthLakes Community Clinic is a Federally Qualified Community Health Center that operates 12 clinics throughout nine counties i n the northern and eastern area of Wisconsin. We provide a variety of services based on the needs of the communities that we serve, including primary medical, dental, and behavioral health. All people are welcome to receive care regardless of their insurance status and ability to pay. For those that qualify we have a sliding fee scale that is based on income.

# Description

The Peer Support Specialist partners with each person to engage and support them in mental health and/or substance use recovery, connect to resources and services, and promote wellness through sharing of lived experiences.

# Peer Support Specialists Qualities

* Understand recovery processes, how trauma affects mental health and substance use recovery and how substance use affects whole health wellness.
* Practice active listening
* Be mindful of the ethics, boundaries and power dynamics in service delivery.
* Practice cultural responsiveness by working with diverse populations.
* Embrace the idea that there are many paths to recovery.
* Able to flex schedule as needed in consultation with manager
* Maintain a positive and enthusiastic outlook when working with person providing peer support
* Work professionally with the care team and other organizations
* Maintain professional boundaries
* Committed to continuing personal recovery journey

**Peer Support Specialist duties include but are not limited to:**

* Identify as a person in mental health and/or substance use recovery.
* Establish supportive relationships with peers to promote recovery.
* Assist peers in understanding the purpose of peer support and the recovery process.
* Intentionally share your own recovery story as appropriate to assist peers and care teams in

Understanding pathways in recovery.

* Work with peers to facilitate change in patterns and behaviors
* Work with peers and care teams to create an environment of respect for peers which honors

individual choice.

* Mutually establish acceptable boundaries with peers and care team members
* Support peers in connecting to services and resources and explore options that may be beneficial

to returning to emotional and physical wellness.

* Encourage and assist peers to c construct their own recovery and wellness plans, which may also

include proactive crisis and/or relapse prevention plans.

* Provide culturally-sensitive and age-appropriate services.
* Encourage peers to focus on their strengths, natural supports, develop their own recovery goals, and strengthen their valued roles within the community
* Working knowledge and relationships with local service providers and resources.
* Work closely with the care team to promote comprehensive and coordinated care.
* Act as a liaison between the person/family and service agencies (i.e. schools, Department Human Services, hospitals, support groups, etc.).
* Manage assigned caseload of participants in collaboration with care team
* Attend regular staff meetings, briefings, huddles, training and other meetings as requested.
* Work with a program manager to collect program data and relay information.
* Record patient care in the EHR and other software.
* Understand and demonstrate knowledge of HIPAA.
* Work with managers to identify community involvement and o outreach needs.
* Collaborate on efforts related to organizational change to promote trauma informed care and

recovery orientation.

* Collaborate on efforts to develop a peer specialist program to support individuals in recovery.
* Participate in training and meetings as assigned.
* Other duties as assigned.

# Requirements

* A High School diploma or equivalent is required.
* Completed Peer Specialist Certification training and have passed certification and/or t raining as a Recovery Coach with CCAR Recovery Coach Academy or equivalent and willingness to become certified as a Peer Specialist within 12 months of employment.

# Preferred Skills

* Strong communication skills.
* Ability to problem-solve and manage competing priorities.
* Excellent computer skills and experience using Electronic Health Records.

**Wage**

* $17.36-$20.57/hour depending on experience

# Benefits Package Includes

* Health and dental insurance
* 403b retirement plan-- up to 4% employer match
* Three weeks Paid Time Off (PTO)
* Generous holiday pay
* Tuition reimbursement (eligible after one year of employment)
* Employer-paid life insurance benefit
* Employer-paid short & l long-term disability insurance

Email *kgerken@nlccwi.org* with questions.

NorthLakes Community Clinic is an Equal Opportunity Employer. All qualified applicants will be considered for employment regardless of age, race, color, c reed, religion, sex, sexual orientation, national origin, ancestry, marital status, disability, military or veteran status, or any other classification protected by applicable law.