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Department of Health Services

Recovery Support Specialist

Job Announcement Code: 2001619

County(ies):	Winnebago
Classification Title(s)/JAC:	HUMAN SERVICES PROGRAM COORDINATOR - 2001619
Job Working Title(s):	Recovery Support Specialist
Type of Employment:	Full Time (40 hrs/week) Part Time (less than 40 hrs/week)
Salary:	The salary is between \$22.50 - \$30.21 per hour depending on qualifications. The pay schedule/range is 07-04. A 12 month probationary period will be required. Current and former state employees pay will be set based on the Compensation plan in effect at the time of appointment
Contact:	Stacy Koenig, HR Generalist, StacyM.Koenig@dhs.wi.gov
Bargaining Unit:	Non-Represented
Area of Competition:	Open
Deadline to Apply:	7/26/2020

A well-qualified candidate for these positions will have lived experience working through and overcoming issues in the criminal justice system and/or mental health. Through personal triumph over dysfunction/chaos, an individual with leadership and interpersonal skills will be in a position to explore positive choices, health, and wellness as a role model and peer support resource for residents. If you are looking for a rewarding position using your past experiences to assist with offering hope and recovery to residents within the Wisconsin Resource Center, this is the position for you.

These positions are located at the Department of Health Services, [Wisconsin Resource Center](#) (WRC), in Oshkosh, WI. WRC is a secure treatment facility that specializes in treating individuals with severe mental health conditions from the Wisconsin Department of Corrections. This facility is located on Lake Winnebago with beautiful walking paths by the lake for employees to use during break periods.

Benefits for full time employees include 3.5 weeks of paid time off, 9 paid holidays, a top rated health plan, multiple low cost insurance options starting at \$31/month for single plans and \$78/month for family plans after two months of state service, and an exceptional retirement plan. **Part time benefits are prorated based on hours worked.**

Work hours for full time are 7:45 AM - 4:30 PM, Monday through Friday.
Work hours for part time are between: 7:45 AM - 4:30 PM, Monday through Friday. Incumbent will work 56 hours per pay period.

Position Summary: These positions function independently, acting as a bridge between staff and residents, and between residents and the community. The selected candidate will provide insight, drawing from personal and professional understanding; facilitate communication designed to meet individuals where they are; and enhance residents' understanding of issues which may be detrimental to their future success. These positions are responsible for collaborating with staff to facilitate opportunities for WRC residents to participate in life changing activities; helping to create and provide peer support opportunities to WRC offenders. They work to enhance and broaden staff understanding of the residents' perspective through education / training and committee participation; and gathering and recognizing resident perceptions through interviews and surveys.

Special Notes:

Due to the nature of these positions, all applicants will be required to allow the DHS to conduct a Caregiver background check to determine whether the circumstances of any convictions may be related to the job being filled.

All appointees will be required to receive a TB test, which will be administered by the facility or medical personnel directed by the facility within 30 days of hire.

Qualifications:Minimally qualified applicants will have:

- Personal and/or professional experience related to self-help, peer support, recovery, incarceration, and/or restorative justice.
- Experience working with justice-involved individuals (arrested and booked, incarcerated, paroled, and/or on probation).
- Ability to communicate effectively with multiple stakeholders (e.g. residents, family members, healthcare and treatment staff, etc.).

A well-qualified applicant will have:

- Experience developing programs related to peer support and/or mental health.
- Experience coordinating peer support related to mental health recovery.
- Experience working in a secure facility.
- Experience working with a multidisciplinary team (e.g. medical staff, social workers, treatment providers, etc.).

How To Apply:

Click on the Preview Assessment link near the top of this announcement to view the qualifications that will be evaluated in the initial part of the selection process.

After you have previewed the assessment, interested applicants who would like to apply for this position will apply on-line via **Wisc.Jobs**. Click "Log In" to access your existing account or to create a new account if you do not already have an account in the system. After you have logged in, click "Apply Now." You will be asked to provide your personal information. Attach your current resume **and** letter of qualifications (in a Word or PDF compatible format). To be considered for this position applicants must complete the online process. Failure to submit all required materials will result in an incomplete application and ineligibility for this position. Application materials will not be accepted if received in an incompatible format, an email, as a hard copy or a fax.

Applicants deemed eligible may be invited to participate in the next step of the selection process. If you have any questions regarding the application process, please contact the HR Specialist on this announcement.

Permanent classified state employees who are eligible for consideration (transfer, voluntary demotion, or former employees as a reinstatement) must complete the online application process to apply.

Please note: Important communication regarding this recruitment will be sent via email.

DHS is an Equal Opportunity and Affirmative Action employer seeking a diverse and talented workforce. Veterans are encouraged to apply. For complete information on veterans' hiring programs that may benefit you, please visit the [Employment Assistance page](#) on the Wisconsin Department of Veterans Affairs' website.