

**MOVING FORWARD Reentry Program
Certified Reentry Peer Specialist Position Description
November 2019 - June 2020**

The MOVING FORWARD Reentry Program Certified Reentry Peer Specialist will develop relationships and deliver support services to participants in the MOVING FORWARD Reentry Program. The Certified Reentry Peer Specialist will work under the direction of the Buffalo-Pepin Criminal Justice Collaborating Council (CJCC) MOVING FORWARD Reentry Program Committee and the Jail Supervisors, in cooperation with the MOVING FORWARD Program Jail and Community Resource Coordinators, and participate in a mentoring/coaching relationship with the Dunn County Reentry Peer Specialist. During the initial program pilot phase, this position will be limited in hours per week.

Responsibilities include but are not limited to:

- Promoting participant's successful and stable transition to home and community by actively engaging with them while in jail and post-release community settings
- Maintaining regular contact and appointments with MOVING FORWARD Reentry Program participants
- Engaging with/assisting/supporting participants in their recovery process and developing viable, personalized and participant-led plans for reentry and recovery
- Coordinating and maintaining close communication with the Pepin County MOVING FORWARD Reentry Program's Jail and Community Resource Coordinators, Pepin County Jail Staff, Dunn County Reentry Peer Support Specialist
- Remaining objective/neutral in showing options for participants to consider
- Assisting participants in resolving current issues and developing healthy, pro-social coping strategies and relationships
- Role modeling healthy, trusting relationships with participants through clear communication and setting appropriate boundaries
- Offering support, encouragement and coordinating with community resources when appropriate
- Leading peer support activities in jail and in the community to assist with reentry and recovery processes, such as planning efforts and support groups
- Assisting with MOVING FORWARD Reentry Program development, evaluation and future planning; providing ongoing feedback
- Following jail rules, policies, and protocols
- Maintaining records and notes pertaining to program guidelines, requirements and responsibilities
- Following confidentiality and privacy policies, rules and guidelines
- Adhering to Certified Peer Specialist required ethics, competencies and scope of practice. <https://www.dhs.wisconsin.gov/publications/p00972b.pdf>

Knowledge:

- Formal training in WI Peer Specialist training and model
- Basic understanding of the reentry and recovery processes, and fundamentals of the problems, issues, opportunities, challenges and concerns faced by participants
- Working familiarity of resources within the community

Skills:

- Use of effective verbal and written communication
- Ability to establish and maintain effective working relationships with MOVING FORWARD Reentry Program partners, participants and their families, community resources, and others
- Possess strong organizational and problem-solving skills
- Ability to develop effective outcomes and goals for reentry planning and recovery support
- Proficient with computer, internet and social media use

Qualifications:

- Must hold current WI Certified Peer Specialist Certification
- Must have lived experience with reentry, mental health/substance use disorder and minimum of two continuous years of engagement with mental health/substance use disorder recovery process
- Must complete a background check (previous offender background expected and welcome); pending cases or convictions within the last 2 years will be taken into consideration. Note that some prior or pending offenses may disqualify
- Must demonstrate stability and a successful recovery process with mental health/substance disorder
- Must have ability to travel the community

Interested persons may contact:

Mary Campbell Wood via email or call 715-672-5214. Please send resume` and letter of interest to: mary.campbellwood@wisc.edu

Position will be posted until filled.

Thank you!

Position posted November 6, 2019